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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Dietetics and Nutrition
MEETING DATE AND TIME:	Friday, August 9, 2013 at 1:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, first floor of the Cannon Building
MINUTES APPROVED:	November 8, 2013

MEMBERS PRESENT

Maryann Eastep, L.D.N., Secretary
Patricia Hawkins, Public Member
Christy Wright, Public Member

MEMBERS ABSENT

Carol Giesecke, L.D.N., Vice Chair
Elizabeth Tschiffely, L.D.N., Chair

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Latonya Brown, Administrative Specialist

OTHERS PRESENT

Donna Trader, DDA
Natalie McKenney, DDA
Michelle Fullmer, DDA

CALL TO ORDER

Ms. Eastep called the meeting to order at 1:46 pm.

REVIEW OF MINUTES

The Board reviewed the minutes from the May 3, 2013 Meeting. A motion was made by Ms. Eastep, seconded by Ms. Wright, to approve the minutes. The motion carried unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

Ratification of Licensure

A motion was made by Ms. Eastep, seconded by Ms. Wright, to ratify the following CDR applicants who had been granted a license by the Division of Professional Regulation: Michelle Reed, Taylor Schellhardt, Jaclyn Costantino, Janice Vander Decker, Elizabeth Mills, Carol Kendrick, Laureen Briody, Caitlin Morgan, Sandra Baldwin and Sherry Valente. The motion carried unanimously.

COMPLAINT STATUS

35-03-12 Closed

35-04-12 Open

35-05-12 Open

35-06-12 Open

35-07-12 Open

35-08-12 Referred to AG

35-01-13 Open

REVIEW OF APPLICATIONS

None

CORRESPONDENCE

None

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

Core Competences/ Application Process & Requirements

Ms. Eastep explained to the Board her concerns regarding the 900 supervised practice hours and how the Supervised Practice Experience Assessment form does not go hand in hand with the Rules and Regulations. Ms. Eastep quoted 1.3.2 of the Rules and Regulations and mentioned what the form consists of. She stated she does not think that the form request the same information asked for under 1.3 of the Rules and Regulations, the Supervised Practice Experience Assessment form seems very vague. The form needs to be more specific. The Board decided to take the form home to make the changes and discuss the particular changes at the next committee meeting. Ms. Singh stated that her role is to make sure that you're not going to limit people or exclude people outside of the Boards ability within the Rules & Regulations. She also stated for the Board to make sure that they are cognitive of the Rules & Regulations and that they are not increasing their requirements under the application.

Complaint follow up and assignments

Ms. Eastep questioned the complaint process and discussed concerns about the investigative process. The Board is requesting to discuss this at the next committee meeting; they wish to have the head investigator explain the complaint process. Ms. Wright provided the Board with a chart that show the steps to the complaint process, copies were made and distributed to the Board.

Delegation of Licensure Review

The Board clarified what DPR can ratify and what they can not. Ms. Singh elaborated on reciprocity and what the Rules and Regulations states. Ms. Eastep stated that every since 2009 the Board has granted DPR the authority to ratify CDR applications in house.

PUBLIC COMMENT

Ms. McKenney questioned who determines what complaints get accepted and what complaints get rejected. She also stated that she has filed a fair amount of complaints and she is unsure whether the investigators know exactly what they are looking for, or are they trying to just get through the complaint. Ms. McKenney feels that there have been some valid ones that have bounced back. Ms. Trader stated that she had filed complaints as well and the same outcome.

Ms. Eastep questioned if somebody who is not a licensed Dietitian Nutritionist able to provide diet and nutrition information. Ms. Singh stated that Chiropractors, Nurse Practitioners and Doctors can provide diet and nutrition information. Ms. Singh also pointed out that those Professionals have within their statute some language that allows them to provide diet and nutrition information. She also stated that the Division of Professional Regulation has indicated that they are not going to seek prosecution on any of the complaints dealing with those professions providing diet and nutrition information.

Ms. Trader inquired about the Audit notice and if they were sent out. Ms. Brown replied that the Audit letters went out via mail on 8/7/13. Ms. Trader also questioned Ms. Brown about the time frame when filling a position on the Board. I explained to her that the Governor's office is aware and once they contact us with that information the Board will be notified.

NEXT SCHEDULED MEETING

The next scheduled Board Meeting will be held on Friday, November 8, 2013 at 1:30 p.m.

ADJOURNMENT

There being no further business, a motion was made by Ms. Eastep, seconded by Ms. Hawkins to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 3:04pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Latonya Brown". The signature is written in a cursive, flowing style.

Latonya Brown

BOARD OF DIETETICS/NUTRITION